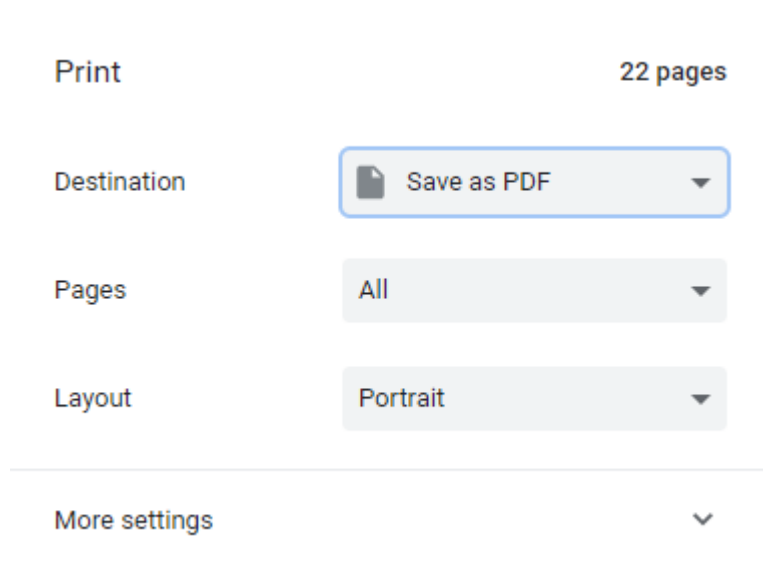


## Saving as a PDF

Many lenders will ask for evidence of bank statements ETC. These are best provided as PDF documents, rather the images. The good news is that you can usually create these straight from your computer, in the same way you'd normally print out a page.

### **On Windows:**

1. View the page you want to print.
2. Flick File > Print (Or Press CTRL+P)
3. Change the printer to "Save as PDF"



4. Press "Save" and then choose where you want to save the file to. You'll need to choose somewhere you can easily find later when emailing us the files.

### **On Android Devices:**

These instructions are for using Chrome on an Android device. If you're using something else, please google "hot to print to PDF using Galaxy S9" for example.

1. View the page you want to print.
2. Click the menu button (usually three dots at the top right), then the share option (usually three dots connected by lines)
3. Select the option print and then change the printer to "Save as PDF"

4. Your file will be saved to your device and you'll then be able to email it to us.